

Daily/Weekly Maintenance Check

Issue	Comments	Sign	Date	Comments
Broken equipment	Check for broken equipment such as loose bolts, missing caps, and cracks. Be sure to check for cracks in the plastic. If you do find a broken piece, remove it (or block it from use) until it is fixed or removed.			
Broken glass, trash, and fragments	Keep your playground clean by disposing of broken glass and other trash, you can prevent cuts and unsanitary conditions.			
Loose anchoring	Check that all play equipment that is higher than 50 cm is anchored or firmly fixed to the ground. If you find equipment that is not anchored, remove it (or block it from use) until it is fixed or removed.			
Insect damage	Insects can damage your equipment if it is made of wood. Keep in mind that if you include natural materials in your play area they will require annual upkeep. You should check for rough spots and regularly sand them down to help prevent splinters.			
Animals, rodents, and pests	Make sure there are no animals, rodents, or pests in hollows and hide-outs in the playground.			
Problems with surface under play equipment	Is the surfacing underneath equipment well maintained? For example, does it have at least 300 mm depth of loose fill material underneath? Check high-use areas such as under swings and slides regularly and fill up if necessary. An easy trick is to mark the ideal surfacing depths on the equipment's "legs".			
User modifications	Check if children have tied ropes or other things to parts or equipment or if have they left things out of place.			
Rusted or corroded metals	Metal becomes weak (and dangerous) where it rusts or corrodes. Check carefully where metals come into contact with the ground. It is also important to check in between each piece of swing chain and connection points on the swing frame.			
Tyres	Remember tyres are a fire hazard and should be stored safely. Drill holes in tyres to make sure water can not get trapped inside. Make sure the tyres have no metal wires sticking out.			